



# Call for Performing Groups for the 2019 NYS School Boards Association Convention



**ATTENTION: ALL NYSSMA® Members**  
**From: Michael J. Salzman, NYSSMA® President**

**RE: Procedure for the selection of School Music Groups interested in being considered for a performance at the 2019 100th Annual Convention & Education Expo of the New York State School Boards Association, October 24-26, 2019 in Rochester, NY**

In cooperation with the New York State School Boards Association (NYSSBA), NYSSMA® is pleased to announce application procedures for your group's possible participation at the 2019 100th Annual Convention & Education Expo of the New York State School Boards Association, October 24-26, 2019, in Rochester, NY. If you are interested in having your group perform, please follow these application procedures:

**I. Forward a certified letter of application by April 2, 2019 to:**

Michael J. Salzman, NYSSMA® President, 52 Briarwood Lane, Plainview, NY 11803

**Please include the following information in your letter:**

1. A statement of approval from the chief school administrator, indicating a willingness to bring the group to the convention site at the school's expense, should the group be selected.
2. General information: name of school building and school district, name of the organization, grade levels involved, number of students in the performing group, special honors the group has received, copies of recent programs, and any additional information you feel would be helpful in the selection process.
3. Please include the group director's name, home address, home and school telephone / fax / e-mail.
4. The NAFME/NYSSMA® membership number of the group's director.
5. If the group has performed at NYSSMA® Major Organization Evaluation Festival during the previous two years, you may submit copies of the evaluation form(s) in support of your application.

**II. Performance Recording Requirements:**

With your letter, you must submit a CD recording of three (3) representative musical selections made during the 2018-2019 school year.

1. Do not include announcements, name of group, or any commentary on the CD.
2. CD's will not be returned.

**III. Conditions:**

Conductors of accepted performing organizations should be aware of the following:

1. The selection procedure will not in any way inhibit NYSSMA® from recommending, or NYSSBA from inviting other groups to perform, in order to achieve the best possible balance of types of groups, variety of style, age level, or other concerns.
2. NYSSMA's role in this process is strictly one of recommending groups to NYSSBA, and the final decision rests with NYSSBA.
3. Each accepted organization will be responsible for transportation, meal arrangements, and overnight lodging if necessary.
4. Participating organizations and schools must assume all financial responsibility.
5. Participating schools will accept performance time, program length, and program format (e.g. background entertainment vs. concert) as prescribed by NYSSBA - most performances will be 10-15 minutes in duration.
6. Participating schools will furnish all musical equipment including percussion and music stands.
7. If it is necessary to stay overnight, all school organizations will adhere to rules established by NYSSBA, and will provide an ample number of chaperones.
8. Applicants must be from NYS School Boards Association member districts.

**IV. NYSSMA's general criteria for selecting groups to be recommended are as follows:**

1. The performing group must be of the highest possible quality.
2. Different kinds of school districts will be considered for representation, i.e. an urban, a rural, and/or suburban school district.
3. Diversity in the groups.
4. A variety of educational levels will be considered.

**V. Groups will be notified of acceptance by the New York State School Boards Association in June, 2019.**