Let NYSSBA help your district develop and update policies that promote effective governance and efficient administration.

You’ll always receive member-focused, one-on-one support from NYSSBA’s policy team.

Best of all, you can choose the level of support your district needs. Whether it’s full-service policy manual development to quarterly updates, conversion to an online platform or custom-tailored services, we are here to help your board fulfill its most important function—policy.

For additional information, contact:
NYSSBA at 1-800-342-3360 or via email at info@nyssba.org.
POLICY MANUAL DEVELOPMENT

Leverage our expert policy consultants to develop a concise policy manual that is tailored to reflect your board’s goals and priorities.

During the development process we:
- Review your district’s existing policy materials
- Meet with your district’s governance team
- Prepare a draft with required policies, NYSSBA recommended policies and local policies

Your new Essential Policy Manual will be streamlined, legally up-to-date, well-organized and customized to your district’s specific needs.

► Member Rate: $10,000 (payable over two budget years)

QUARTERLY POLICY UPDATES

Keep up with key changes in law and regulations at both the state and federal level that impact your school’s policies.

Your annual subscription includes:
- Advice on policy issues as they emerge
- Reviews of draft policies as requested; feedback includes edits and comments as appropriate
- Access to archived Policy Updates and “Eye On Policy” On Board articles

Districts that use BoardDocs can move these updates into their electronic policy manual. Even without BoardDocs, Policy Update subscribers can access all relevant communications.

► Member Rate: $900 annually

E-POLICY

Convert your paper manual into an online format that can be instantly accessed and easily maintained. Online policy manuals are accessible anytime, secured on off-site servers and can be hyperlinked to legal citations and cross-referenced policies.

E-POLICY PLATFORMS:

BoardDocs PL + Policy Services  NEW

► Member Rate: $2,350 annually. $850 one-time set-up fee.

This service provides a platform for hosting policy manuals online. Subscription includes ongoing maintenance.

BoardDocs Pro or LT + Policy Services  NEW

► Member Rate: $850 annually. $850 one-time set-up fee.

Maximize a new or an existing BoardDocs subscription by adding NYSSBA’s Policy Services. Includes migration and ongoing maintenance.

Microscribe

► Member Rate: $2,350 annually. $850 one-time set-up fee.

Subscription includes ongoing maintenance.

THE COMPLETE POLICY PACKAGE

Take advantage of all three of our essential policy services at a special price. The bundled services offer significant savings – to your district.

The Complete Policy Package includes:
- The Essential Policy Manual
- E-Policy using the BoardDocs or Microscribe platform
- Policy Update (during the course of the project)

► Member Rate: $13,000 (payable over two years)

POLICY BY DESIGN

Design your own policy services package to best meet your district’s needs — because sometimes a one-size-fits-all approach isn’t what you need.

For example:
- Review and update a particular section of the manual
- Complete a compliance review of the full manual to ensure it meets legal requirements
- Re-number the manual to conform to NYSSBA’s codification system
- Carry out a topical review to ensure your district’s code of conduct is up-to-date, complies with the Dignity Act and contains all the required components
- And more – we will work with you to match your policy needs!

► Member Rate: Determined by the scope of the project