



New York State
School Boards
Association

Resolution Kit *2025*



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Introduction

The resolutions process is an opportunity for members of the New York State School Boards Association (NYSSBA) to establish the positions and beliefs of the organization. This annual process directs NYSSBA's advocacy efforts through the proposal of new positions and the continuation or discontinuation of those set to expire. Only boards of education that are members of NYSSBA, as well as NYSSBA's Board of Directors, may submit resolutions for consideration. Proposed resolutions, once adopted, may direct NYSSBA to advocate either for or against a wide variety of legislative and regulatory issues at both the state and federal levels.

This Resolution Kit is intended to provide a clear and helpful guide for crafting and submitting proposed resolutions. In this kit you will find the full results of the Resolutions Survey that was electronically distributed to NYSSBA's full membership on March 3, 2025, a detailed timeline of the full resolutions process and instructions for resolution submission. A member board may submit a proposed resolution on an issue included in the Resolutions Survey and may also submit its own resolutions and proposed bylaw amendments for consideration on any topic. All resolutions and proposed bylaw amendments must be received by 5 p.m. on July 18, 2025, to be considered by the Resolutions Committee.

The Resolutions Committee will meet in August to review and consider all resolutions and bylaw amendments submitted by member boards of education and the NYSSBA Board of Directors. At that time the committee will determine which resolutions and bylaw amendments to recommend for consideration by the voting delegates at the Annual Business Meeting. Regardless of the recommendations made by the committee, all resolutions and proposed bylaw amendments will be presented to the voting delegates. The members of the committee were appointed by their Area Directors. You can find a complete committee list below.

2025 Resolutions Committee Members

Chair: Sarah Carrier, Croton-Harmon, Area 10

Area 1: Leslie Tobin, Lockport

Area 2: Roger Kostecky, Genesee Valley BOCES

Area 3: Mary Myers, Randolph Academy

Area 4: Randall Kerr, Newark Valley

Area 5: Jennifer Jones, Hamilton

Area 6: John Fairchild, Beekmantown

Area 7: Sridar Chittur, Albany

Area 8: Doris Warner, Margaretville

Area 9: Robin White, Washingtonville

Area 11: Jeanne D'Esposito, Malverne

Area 12: Dawn Sharrock, Middle Country

Area 13: William Manekas, New York City

Big 5: Lawrence Scott, Buffalo

Caucus of Black School Board Members: Floyd Ewing, Westbury

Board Liaison: Sandra Ruffo, NYSSBA President, Broome-Tioga BOCES

NYSSBA STAFF

- Robert Schneider, Executive Director – bob.schneider@nyssba.org
- Brian Fessler, Chief Advocacy Officer and Staff Liaison – brian.fessler@nyssba.org
- Caroline Bobick, Deputy Director Governmental and External Relations – caroline.bobick@nyssba.org
- John Daley, Senior Governmental Relations Representative – john.daley@nyssba.org
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- Danielle Grasso, Grassroots Advocacy Manager and Governmental Relations Coordinator – danielle.grasso@nyssba.org



2025 Resolutions Survey Results

On March 3, an online survey was distributed to all individuals serving on NYSSBA member school boards. The survey is used to gauge member support on important issues. **The survey does not establish NYSSBA's positions. Official positions are established only by the voting delegates during NYSSBA's Annual Business Meeting.** A sample resolution has been drafted for any position that was supported or opposed by at least two-thirds of survey respondents. Survey questions with an asterisk (*) represent positions that are the same as or substantially similar to those scheduled to "sunset" at the end of 2025.

You may choose to advance one or more sample – or any other – resolutions by following the resolutions process. Sample resolutions will be considered and may be advanced on a contingency basis by the NYSSBA Board of Directors.

The survey was sent to 4,483 school board members in 674 school districts and BOCES whose boards are members of NYSSBA. A total of 488 individual responses was received.

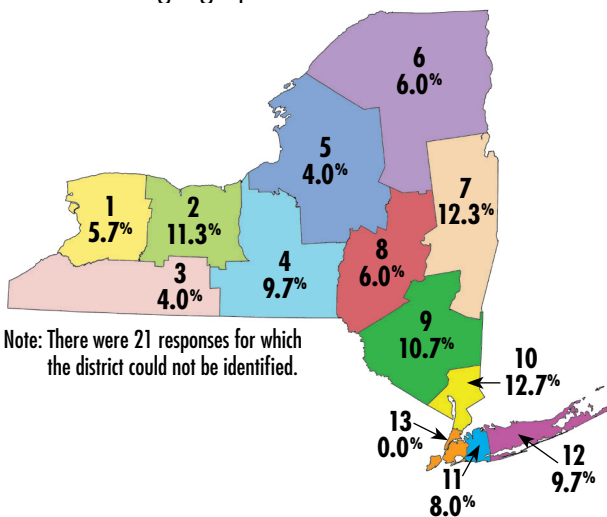
About 62% of the 300 participating districts and BOCES had one board member respond. The remainder of the participating districts submitted two, three, four or five responses as reflected in the table below.

Districts with:	# of respondents*	% of respondents
one response	186	62.0%
two responses	79	26.3%
three responses	21	7.0%
four responses	10	3.3%
five responses	4	1.3%
	300	100.0%

*Note: There were 21 responses for which the district could not be identified.

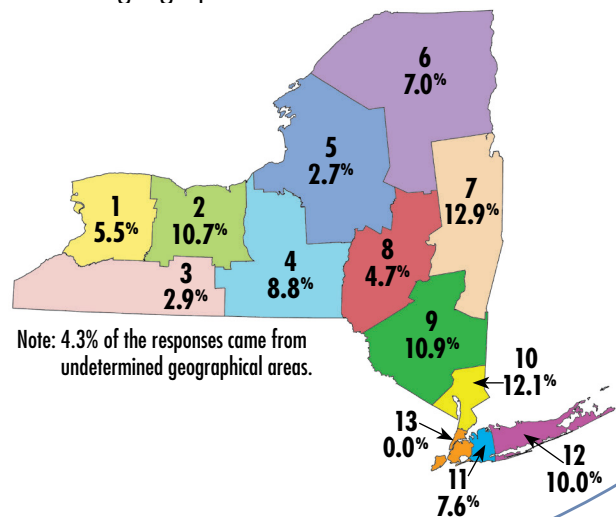
BOARD RESPONSES

The map below indicates the percentage of the 300 responding school boards that came from each of the 13 NYSSBA geographic areas.



INDIVIDUAL RESPONDENTS

The map below indicates the percentage of the 488 individual respondents that came from each of the 13 NYSSBA geographic areas.



2025 Resolutions Survey Results cont.

Questions that were supported or opposed by two-thirds or more respondents are highlighted in yellow throughout the survey. For your convenience, a sample resolution has been drafted for consideration for any issue that reached the supermajority (two-thirds) threshold. To advance a sample resolution, please follow the resolutions submission process. Survey questions with an asterisk (*) represent positions that are the same as or substantially similar to those scheduled to "sunset" at the end of 2025.

1. Should NYSSBA support/oppose/be neutral on proposals to incorporate pre-kindergarten funding into the school aid formulas used for K-12 education?*

Support	78.9%	382
Oppose	8.1%	39
Be neutral	13.0%	63
Total		484

SAMPLE RESOLUTION: **RESOLVED**, that the New York State School Boards Association supports proposals incorporating pre-kindergarten funding into the school aid formulas used for K-12 education.

2. Should NYSSBA support/oppose/be neutral on proposals to expand mayoral control to school districts beyond New York City?*

Support	3.9%	19
Oppose	81.2%	393
Be neutral	14.9%	72
Total		484

SAMPLE RESOLUTION: **RESOLVED**, that the New York State School Boards Association opposes proposals to expand mayoral control to school districts beyond New York City.

3. Should NYSSBA support/oppose/be neutral on legislation at the state and/or federal level that would allow and enhance the sharing of services amongst school districts and other municipalities?*

Support	71.0%	343
Oppose	10.6%	51
Be neutral	18.4%	89
Total		483

SAMPLE RESOLUTION: **RESOLVED**, that the New York State School Boards Association supports legislation at the state and/or federal level that would allow and enhance the sharing of services amongst school districts and other municipalities.



2025 Resolutions Survey Results cont.

4. Should NYSSBA support/oppose/be neutral on proposals aimed at addressing the costs and administrative burdens of legal actions related to special education placements and services?*

Support	83.1%	399
Oppose	2.5%	12
Be neutral	14.4%	69
Total		480

SAMPLE RESOLUTION: **RESOLVED**, that the New York State School Boards Association supports proposals aimed at addressing the costs and administrative burdens of legal actions related to special education placements and services.

5. Should NYSSBA support/oppose/be neutral on legislative curriculum mandates?

Support	14.4%	69
Oppose	62.2%	298
Be neutral	23.4%	112
Total		479

6. Should NYSSBA support/oppose/be neutral on lowering the voting age for school district elections?

Support	17.3%	84
Oppose	60.3%	293
Be neutral	22.4%	109
Total		486

7. Should NYSSBA support/oppose/be neutral on policies, funding and support from the state to safely incorporate AI into curriculum and district operations?

Support	67.7%	327
Oppose	10.4%	50
Be neutral	21.9%	106
Total		483

SAMPLE RESOLUTION: **RESOLVED**, that the New York State School Boards Association supports policies, funding and support from the state to safely incorporate AI into curriculum and district operations.



2025 Resolutions Survey Results cont.

8. Should NYSSBA support/oppose/be neutral on the state providing school districts and BOCES with necessary funding to allow for air conditioning in all school buildings?

Support	81.5%	396
Oppose	7.4%	36
Be neutral	11.1%	54
Total		486

SAMPLE RESOLUTION: **RESOLVED**, that the New York State School Boards Association supports the state providing school districts and BOCES with necessary funding to allow for air conditioning in all school buildings.

9. Should NYSSBA support/oppose/be neutral on requiring school districts to provide mental health first aid training to their students?

Support	65.0%	314
Oppose	13.5%	65
Be neutral	21.5%	104
Total		483

10. Should NYSSBA support/oppose/be neutral on legislation allowing school staff to administer over-the-counter medication to students, provided there is written authorization from parents or guardians?

Support	54.0%	261
Oppose	21.9%	106
Be neutral	24.0%	116
Total		483

11. Should NYSSBA support/oppose/be neutral on moving the May school board and budget vote date to November general election day?

Support	20.1%	98
Oppose	63.7%	311
Be neutral	16.2%	79
Total		488

12. Should NYSSBA support/oppose/be neutral on proposals that would provide tuition tax credits or educational vouchers that benefit private or parochial schools?

Support	13.6%	66
Oppose	72.7%	354
Be neutral	13.8%	97
Total		487

SAMPLE RESOLUTION: **RESOLVED**, that the New York State School Boards Association opposes proposals that would provide tuition tax credits or educational vouchers that benefit private or parochial schools.



2020 Sunsetting Resolutions

Each fall during NYSSBA's Annual Business Meeting the voting delegates adopt official positions, which lay the foundation for the Association's advocacy agenda and priorities. Once adopted, each position remains a formal position for five years unless it is rescinded or the action the position calls for is accomplished.

The following resolutions were adopted during the 2020 Annual Business Meeting and are set to expire this year, unless reintroduced through the 2025 resolutions process.

SCHOOL GOVERNANCE AND AUTHORITY

RESOLVED, that the New York State School Boards Association supports legislation at the state and/or federal level that would allow and enhance the sharing of services amongst school districts and other municipalities. *(2020)*

RESOLVED, that the New York State School Boards Association opposes proposals to raise the number of charter schools authorized in the state. *(2020)*

RESOLVED, that the New York State School Boards Association opposes proposals to expand mayoral control to school districts beyond New York City. *(2020)*

RESOLVED, that the New York State School Boards Association supports legislation that would enable the Commissioner of Education to declare alternate election arrangements in cases where a disaster substantially interrupts a scheduled school board/budget vote. *(2020)*

RESOLVED, that the New York State School Boards Association supports legislation to authorize bidirectional communication between New York school districts and the New York State Immunization Information System (NYSIIS), to allow for the efficient query and transfer of student immunization data. *(2020)*

STATE AND FEDERAL AID

RESOLVED, that the New York State School Boards Association supports proposals to incorporate pre-kindergarten funding into the school aid formulas used for K-12 education. *(2020)*

RESOLVED, that the New York State School Boards Association opposes mid-year state aid cuts and advocates for additional funding from both the state and federal governments to compensate school districts for COVID-19 related expenses for the 2020-21 school year to allow for educational continuity and fiscal stability for school districts. *(2020)*

CURRICULUM, INSTRUCTION AND ASSESSMENT

RESOLVED, that the New York State School Boards Association shall advocate for an overhaul of the current, inadequate testing system to more accurately measure achievement in skills, knowledge and abilities, and it shall do this by:

- a) Working collaboratively with the New York State Board of Regents and the New York State Education Department, superintendents, administrators and teachers to create tests that are developmentally appropriate, of reasonable length and frequency, and which avoid the unintended consequences of narrowing the curriculum, teaching to the test, reducing love of learning and undermining school climate;
- b) Insisting that educators throughout the State be included in all aspects of the creation of standardized tests; and
- c) Demanding that district personnel be permitted to examine test results, answer keys, and their students' responses so that educators can better assess what each child is learning in relation to what is being taught and so that such tests can truly inform instruction. *(2020)*



2020 Sunsetting Resolutions, cont.

SPECIAL EDUCATION

RESOLVED, that the New York State School Boards Association supports legislation that makes it easier for districts to recover attorney's fees in legal cases related to special education where the district is the prevailing party. (2020)

RESOLVED, that the New York State School Boards Association supports legislation that would shift the burden of proof in special education due process complaints away from the district and back to the party seeking relief. (2020)

RESOLVED, that the New York State School Boards Association supports legislation that would provide funding for suggested (not mandated) state training and certification to provide parent advocates with knowledge and resources to support their advocacy work for parents and students in their attendance at Committee on Special Education meetings and hearings. (2020)

RESOLVED, that the New York State School Boards Association supports legislation that promotes the reduction in costs associated with an impartial hearing, independent evaluation requests and attorney fees associated with due process claims. (2020)

LOCAL MANAGEMENT AND BUDGET

RESOLVED, that the New York State School Boards Association seeks legislative and/or policy changes that would mandate local Industrial Development Agencies to include affected school districts in the development and/or extension of any Payment-in-Lieu-of-Taxes (PILOT) agreement(s). This inclusion must be initiated at the earliest possible stages of any PILOT consideration (2020)

RESOLVED, that the New York State School Boards Association seeks legislative support to allow for more than one Board Member to simultaneously attend a New York State Office of State Comptroller (OSC) audit exit conference. (2020)

NYSSBA LEADERSHIP AND RESPONSIBILITIES

RESOLVED, that the New York State School Boards Association supports proposals to regulate and restrict the use of tobacco products among youth. (2020)

RESOLVED, that the New York State School Boards Association supports increased state and federal funding to provide educational equity by addressing the digital divide created by limited access to technology and broadband. (2020)

RESOLVED, that the New York State School Boards Association shall produce and widely recommend the adoption of a board policy, or language to be added to the existing policy related to child abuse, stating that the adopting district will encourage and facilitate all school personnel, including those who are mandated reporters and those who are not, to participate, once every three years, in a course or workshop that presents information related to signs of child abuse and the responsibilities of reporting it. (2020)



Resolutions Process and Timeline

Process Overview:

As NYSSBA members, you are in the best position to identify those issues in need of discussion and possible action by NYSSBA. The resolutions process sets the agenda for the Annual Business Meeting each fall, which then sets the course for NYSSBA's advocacy for the coming years. All proposed bylaw amendments and resolutions are reviewed by the Resolutions Committee, prior to the Annual Business Meeting. The Resolutions Committee then reports their recommendations. The committee report will also include reactions by the Diversity, Equity and Inclusion (DEI) Committee. Those resolutions that are not recommended by the Resolutions Committee will be accompanied by an explanation as to why they were not recommended, and all resolutions will be eligible to be voted on during the Annual Business Meeting.

There are many opportunities for boards of education to participate in and influence this process, and we urge you to take advantage of them. The process details and timeline can be found below:

January – March: Resolutions Survey and Committee Membership

In March, an online survey is distributed to all school board members whose districts or BOCES are members of NYSSBA. The survey is used to gauge member support on important issues, including the continuation of some expiring or "sunsetting" positions. This survey does not establish NYSSBA's positions. Official positions are established only by the voting delegates during NYSSBA's Annual Business Meeting. A sample resolution is drafted for any position that is supported or opposed by at least two-thirds of survey respondents, contingent upon submission by the NYSSBA Board of Directors. Your board may choose to advance one or more sample resolutions, or any other resolution or bylaw amendment, by following this process. The NYSSBA Board of Directors may advance resolutions or bylaw amendments, including those originating from the survey.

April – July: Proposal Submission

April 9, 2025 – *Distribution of Resolution Kit*

The Resolution Kit, which includes the full results of the Resolutions Survey, is electronically distributed to NYSSBA's full membership. This kit provides member boards of education with resources for submitting resolutions and proposed bylaw amendments for consideration by the voting delegates at the Annual Business Meeting.

July 18, 2025, at 5 p.m. – *Proposed Bylaw Amendment and Resolution Deadline*

All proposed resolutions and bylaw amendments must be received by this date and time to be reviewed by the Resolutions Committee and be eligible to be voted on during the "Consideration of Proposed Resolutions" portion of the Annual Business Meeting. Any resolution submitted after this time will be ineligible for consideration during the Annual Business Meeting, except under exigent circumstances, as jointly determined by the Resolutions Committee Chair and NYSSBA President.

In addition to advancing any of the resolutions from the survey, a member board may also propose its own resolutions or bylaw amendments for consideration on any topic. Prior to submission, the board should review all current position statements. Should a member board be interested in proposing a new resolution, sunsetting position statement or bylaw amendment, there are several options for submission.

Single Board Submission:

Proposed resolutions or bylaw amendments must be submitted using the Proposed Resolution Submission form found **HERE** and must be emailed directly to Danielle Grasso at advocacy@nyssba.org. An email confirmation will be sent upon receipt. Contact Danielle Grasso if you do not receive confirmation. Member boards should consider sharing draft resolutions with NYSSBA Governmental Relations staff in advance of submission to ensure that they are drafted in accordance with NYSSBA bylaws.



Resolutions Process and Timeline *cont.*

Multi-Board Submission:

NYSSBA allows for multiple member boards to collaborate in crafting and jointly submitting a proposed bylaw amendment or resolution and rationale. The submitting boards will be required to submit their proposal using the “Multi-Board Submission Form” available [HERE](#). The submitting boards will be listed alphabetically. It is the responsibility of the submitting boards to identify themselves on the form and appoint a single representative from the entire submitting group to act as the point of contact. Should there be any questions from NYSSBA staff at any point during the process or the Resolutions Committee on the day of the Resolutions Committee meeting, that individual will answer on behalf of all boards listed on the submission form.

Resolution Sign-on:

Upon receipt of a proposed bylaw amendment or resolution and rationale that is identical or substantially similar to one that has already been received by NYSSBA, the additional board(s) can choose to sign on to the proposal that was submitted by the first board. The name(s) of the additional submitting board(s) will be listed alphabetically after the original submitting board. Should the additional board(s) not wish to sign on to the previously submitted resolution, they will also have the ability to formally endorse the proposal, for purposes of listing in the Voting Delegates’ Guide.

August

August 14, 2025 – Voting Delegate Registration opens

Each NYSSBA member board is eligible to register one voting delegate. All delegates must be registered by their district clerk using the NYSSBA online registration platform. A single board member cannot serve as a voting delegate for two boards (e.g. school district and BOCES).

August 19, 2025 – Committee Review

The Resolutions Committee meets in August to review and consider all resolutions and bylaw amendments submitted by member boards of education and the NYSSBA Board of Directors. At this time, the committee will determine which resolutions and bylaw amendments to recommend to the voting delegates at the Annual Business Meeting. Regardless of the recommendations made by the committee, all resolutions and proposed bylaw amendments will be presented to the voting delegates. During this time, the DEI Committee also reviews all proposed resolutions and bylaw amendments and offers reactions to those proposals that are relevant to their DEI work.

September

September 8, 2025 – Distribution of Proposed Bylaw Amendments and Resolutions Book

The proposed bylaw amendments and resolutions, along with the committee’s recommendations, are compiled to produce the Proposed Bylaw Amendments and Resolutions Book, which will be distributed electronically to the membership.

September 19, 2025, by 5 p.m. – Amendments, Rebuttals and Endorsements Due

Each member board has the opportunity to submit an amendment, rebuttal or endorsement to the resolutions contained in the Proposed Bylaw Amendments and Resolutions Book. All amendments, rebuttals and endorsements must be submitted via email to advocacy@nyssba.org by September 19, 2025, at 5 p.m. to be included in the Voting Delegates’ Guide. The email subject must contain the number of the proposed resolution and whether it is an amendment, rebuttal or endorsement. Below you will find more information regarding each option.

Amendments:

Amendments to a proposed resolution must be submitted using the NYSSBA Amendment Request form found [HERE](#) and emailed directly to Danielle Grasso at advocacy@nyssba.org. Amendments cannot be submitted to proposed bylaw amendments.



Resolutions Process and Timeline *cont.*

Rebuttals:

Rebuttals may be submitted for proposed resolutions not recommended by the Resolutions Committee. Rebuttals must be sent via email to advocacy@nyssba.org and should include the resolution number, text of the originally submitted resolution, the name of the school district submitting the rebuttal, and must be signed by the Board President.

Endorsements:

A member board can endorse a proposed bylaw amendment or resolution of another member board by emailing advocacy@nyssba.org. The email must include the names of both the endorsing district and submitting district, and the text of the originally submitted resolution. The endorsing board(s) will be listed alphabetically with the proposed bylaw amendment or resolution.

September 29, 2025 – Distribution of the Voting Delegates' Guide

The guide will be distributed electronically to all member boards and posted to the NYSSBA website.

October

The Resolutions Committee meets again in advance of the Annual Business Meeting to consider if any new information will require changes to its original recommendations.

October 9, 2025 – Deadline for Voting Delegate registration

Each NYSSBA member board is eligible to register one voting delegate. All delegates must be registered by their district clerk using the NYSSBA online registration platform. A single board member cannot serve as a voting delegate for two boards (e.g. school district and BOCES).

October 14, 2025, at 5 p.m. – Deadline for amendments

Any amendments received by this time are eligible for consideration at the business meeting. Amendments cannot be 'newly' proposed from the floor during the meeting.

October 16, 2025 – NYSSBA's Annual Business Meeting, Virtual

Resolutions adopted at the Annual Business Meeting become official position statements of NYSSBA. Once enacted, positions remain active for five years in accordance with NYSSBA bylaws, unless acted upon, rescinded or rendered moot. Bylaw amendments remain in place until amended or repealed.

Failure to adopt a resolution does not set a NYSSBA position or repeal an existing position. While NYSSBA staff take careful notes and allow the conversation to inform their work, only the affirmative adoption of a resolution sets NYSSBA positions.



Formulating Resolutions

Well-crafted resolutions provide NYSSBA with clearly stated goals while providing flexibility to advocate for school boards' positions and pursue solutions that meet member needs.

Before drafting a resolution, review NYSSBA's 2025 Position Statements (www.nyssba.org/positions) to determine whether there is an existing position statement that addresses your issue. Current positions should not be repeated. Proposed changes to positions should be addressed through the resolutions process.

Tips for drafting a resolution or bylaw amendment *(See page 13 for a sample resolution):*

- 1. Single Resolved Clause:** Begin your resolution or bylaw amendment with a single "resolved" clause as stipulated in Article 9, Section 2 of the NYSSBA Bylaws (see Appendix, NYSSBA Bylaws, Article 9).
 - The "resolved" clause is what delegates officially vote upon. Delegates are not voting on the wording of the rationale. Instead, the "rationale" is intended to support the "resolved" clause, which is your resolution.
 - Do not include "whereas" clauses. If you have more than one issue, submit more than one resolution or bylaw amendment. Explanations or justifications for your resolution should be included in the rationale.
- 2. Clear Call to Action:** Specify what action you are calling for NYSSBA to take, e.g., to support or oppose a specific issue. Resolutions should be worded broadly enough to provide NYSSBA the latitude to achieve the resolution's goal. Your rationale should be concise and persuasive in support of the resolution.
- 3. Statewide Significance:** Resolutions should be broad in scope. They should have a statewide impact or at least be relevant to most school boards in the state. NYSSBA is a statewide organization and its positions should represent all member boards.
- 4. Timely and Responsive:** Proposed resolutions should be responsive to current events and issues.

Please consider contacting NYSSBA Governmental Relations Staff to aid in the drafting of your resolution.



Sample Resolution

1
SINGLE RESOLVED
CLAUSE

— — ◦ **{RESOLVED,}** that the New York State School Boards Association **{oppose legislation}** ◦ — —

at the state and/or federal level that would provide tuition tax credits or educational vouchers for private or parochial schools.

2
CLEAR CALL TO
ACTION

RATIONALE

Allocation of any public funds to nonpublic schools diverts much-needed resources from public education. It establishes dissimilar standards for students attending different publicly supported schools, and diminishes both the impetus and effectiveness of reforms to public schools, which continue to be responsible for educating the vast majority of the state’s children.

The foundation of our democracy has been built on the concept that all children, regardless of their race, gender, religion or economic status, are entitled to receive a free public education. Publicly funded tuition tax credits and educational vouchers divert money from public schools and undermine the ability of such schools to appropriately serve their students. Private schools are free to control which students gain admission to their schools and are free to expel students who do not measure up to their academic or behavioral standards. Additionally, as a rule, private schools are not required to follow state-imposed educational mandates or engage in collective bargaining.

Therefore, there is no merit to the argument by proponents of educational vouchers and tuition tax credits that they will force public schools to be more competitive.

Perhaps most importantly, public funding of private school tuition tax credits and/or vouchers would **{initiate an annual competition}** for state funding that (particularly in lean years) would have a devastating effect on traditional public schools. It would be **{unconscionable}** for the state to initiate such a program while in violation of a Court of Appeals order declaring the state in violation of the state constitution

◦ **{(by virtue of underfunding public schools)}**.

3
STATEWIDE
SIGNIFICANCE

4
TIMELY AND
RESPONSIVE

It is imperative that NYSSBA continue its long-standing position in opposition to these programs that significantly threaten the future of public education.



Submitting Proposed Resolutions and Bylaw Amendments

Required Steps:

- Proposed resolutions or bylaw amendments must be submitted using the **Proposed Resolution Submission Form** found by clicking **HERE**. Please indicate if the school board president, superintendent or board clerk is the one submitting on the board's behalf.
- If any portion of the proposed resolution/bylaw amendment or rationale exceeds the space provided, please submit any additional sheets at the same time.
- **All proposed resolutions or bylaw amendments must be submitted via email directly to Danielle Grasso at advocacy@nyssba.org.**
- A confirmation email regarding the receipt of your proposed resolution or bylaw amendment will be sent to you within 48 hours of submission. If you do not receive one, please contact Danielle Grasso directly at advocacy@nyssba.org.
- **Designate one contact person** who has the authority to modify the resolution or bylaw amendment in consultation with the Resolutions Committee.
 - The designated contact person must be available during the **Resolutions Committee meeting on August 19, 2025, between 9 a.m. and 5 p.m.** to respond to any committee member's questions regarding the proposed resolution. This person should not be a member of the Resolutions Committee. Include the name of the contact person and a daytime telephone number when submitting the resolution.
- All proposed resolutions and bylaw amendments submissions must be received by **5 p.m. on July 18, 2025**.

We encourage you to submit your proposed resolution or bylaw amendment as early as possible. This allows NYSSBA Governmental Relations staff to review the materials, contact you for clarifications and answer any questions you might have.



NYSSBA BYLAWS - ARTICLE 9. COMMITTEES

ARTICLE 9. COMMITTEES *(As amended October 29, 2019)*

A. There shall be:

1. An Executive Committee of the board of directors, consisting of not more than eight members of the board of directors established annually by the board at the last meeting of the year of the board. Terms of office for the Executive Committee shall begin on January 1 following the meeting in which such members are chosen and shall continue for one year. The composition of the committee shall be as set forth in board policy. The committee shall have such powers as may be specifically delegated to it by the Board consistent with this paragraph of these Bylaws and the Not-for-Profit Corporation Law. The Board may vest the committee with the authority to:
 - a. Approve the Association's participation as amicus in cases of statewide interest to NYSSBA's membership, upon its own initiative or when requested to do so by a member board.
 - b. Approve the commencement of litigation on matters of statewide importance in court or before administrative agencies, either upon its own initiative or when requested to do so by any member board, except that lawsuits initiated to collect monies or fees owed to the Association may be authorized by the executive director.
 - c. Review matters that are brought to it by the executive director and to act upon such matters as appropriate, except that the committee shall not have the authority to alter or amend any policy established by the Board of Directors.

A majority of the total membership of the committee shall constitute a quorum. Any action taken shall require a majority of the full membership of the committee. It shall meet upon the call of the chair or upon the written request of three members of the committee addressed to the executive director. Such written request shall state the purpose(s) of the meeting and, upon its receipt, the executive director shall issue the call for the meeting. The notices of all meetings shall be sent so as to reach the members of the committee at least five days prior to the proposed meeting.

2. A Resolutions Committee, consisting of one school board member from each Association area, one member from one of the five large city school boards and one member from the Caucus of Black School Board Members appointed by the president at the first meeting of the newly elected board of directors subject to confirmation by the board. The committee shall review, but may not amend, resolutions and Bylaw amendments submitted to it by any member board or the Board of Directors.

Proposed resolutions or bylaw amendments must reach the Association office before the close of business on a date set annually by the board. Such due date shall not be later than August 1 or the Monday following August 1 if this date falls on a Saturday or a Sunday immediately preceding the annual meeting. Each resolution shall consist of a single "resolved" clause without "whereas" clauses, and shall address only one subject. A brief rationale statement may be included with each resolution or proposed Bylaw amendment.

The Resolutions Committee shall present a report of its recommendations to NYSSBA membership in a printed document for action at the annual business meeting. A resolution adopted at an annual meeting shall remain in effect and shall be part of NYSSBA's active program for five years, unless sooner rescinded, reaffirmed, implemented or enacted.

3. Other committees as the Board of Directors determines; the members of such committees to be appointed by the president, subject to confirmation by the Board of Directors; and such committees shall report at such times and at such places as the Board of Directors may determine.

- B. At the request of the President, any committee appointed by the Board of Directors may meet by means of a telephone conference or similar communication permitted by the Not-for-Profit Corporation Law. Notice of such meeting shall be given to members of the committee at least 24 hours prior to such meeting.





 New York State
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Association

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